

Rosemarie D. Parks, M.D., M.P.H.
District Health Director

INVITATION TO BID
BID SOLICITATION DOCUMENT

SOLICITATION INFORMATION	
Solicitation Released:	October 13, 2021 (REPOSTED - EXTENDED DEADLINE)
Description:	Purchase and installation of a new alarm system
Agency:	Coffee County Board of Health
Agency Address:	1111 West Baker Highway Douglas, Georgia 31533

SCHEDULE OF EVENTS			
Submission Deadline:	October 29, 2021; 5:00 PM, Local Time	Services to Begin:	November 2021
All questions must be submitted no later than the submission deadline stated above. Answers are provided for informational purposes only and will not be considered binding unless incorporated by amendment to this bid solicitation.			

SUBMISSION DELIVERY	
Delivery Address:	Southeast Health District Attn.: Brittany Hickox 1101 Church Street Waycross, Georgia 31501
Bid packaging must be sealed and should be properly marked with the following indicated on the exterior of the package: New Alarm System Proposal - Coffee County Board of Health	

AGENCY CONTACT INFORMATION			
Contact Name(s):	Brittany Hickox Gail Cliett	Phone Number(s):	912-614-8996 855-473-4374
E-mail address(es):	brittany.hickox@dph.ga.gov gail.cliett@dph.ga.gov		
For more information, or to schedule a time to view the property, please contact Brittany Hickox or Gail Cliett by phone or by e-mail.			

SCOPE OF WORK
The Coffee County Board of Health, located at 1111 West Baker Highway, Douglas, GA 31533, is seeking a qualified contractor to provide the purchase and installation of a new alarm system. See attachment A for further details.
The vendor MUST have professional liability insurance and a business license.

*Serving: Appling, Atkinson, Bacon, Brantley, Bulloch, Candler, Charlton, Clinch,
Coffee, Evans, Jeff Davis, Pierce, Tattnall, Toombs, Ware & Wayne counties*


ATTACHMENT A
REQUIRED SCOPE OF WORK

The Coffee County Board of Health is seeking a qualified contractor to provide the purchase and installation of a new alarm system. The current alarm system covers the following four areas:

- Zone 1 – Fire
- Zone 2 – Burglar
- Zone 3 – Refrigeration
- Zone 4 – Panic Button

The new system will need to be able to cover these zones as well.

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REQUEST FOR QUOTATION FOR SERVICES AND/OR PRODUCTS*		
THIS IS ONLY AN INQUIRY, NOT AN ORDER		
COMPLETE ALL HIGHLIGHTED SECTIONS		
 1101 Church Street Waycross, GA 31501 (912) 285-6002 www.sehdph.org	Quote Submission Deadline: October 29, 2021; 5:00 PM, Local Time	
	DATE: <input type="text"/>	
	COMPANY NAME: <input type="text"/>	
	CONTACT NAME: <input type="text"/>	
Quantity/Unit	Item Description	Unit Price <i>Include Shipping</i>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Detailed Description of Services to be Performed		Total Services
Provide clear, complete specifications including beginning, and ending dates; frequency performed; sample; delivery details; references, warranty and bonding information; etc. Attach additional pages, if necessary.		
<input type="text"/>		\$ <input type="text"/>
<input type="text"/>		
<input type="text"/>		
Signature of company representative: <input type="text"/>		
Send completed quote to the attention of <u>Brittany Hickox</u> at <u>1101 Church Street, Waycross, GA. 31501</u>		
*Any bid not meeting all requirements will be eliminated from considerations.		

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PROPOSAL SIGNATURE PAGE

PROSPECTIVE CONTRACTOR'S INFORMATION					
Company:					
Address:					
City:		State:		Zip Code:	
Federal Employer's Identification Number (FEI):					
PROSPECTIVE CONTRACTOR CONTACT INFORMATION					
Name:			Title:		
Phone:					
E-mail:					

Authorized Signature: _____ Title: _____

Printed/Typed Name: _____ Date: _____

