



Southeast Health District

1101 Church Street, Waycross, Georgia 31501
Phone: 912-285-6002 Fax: 912-284-2980
www.sehdph.org

Rosemarie D. Parks, M.D., M.P.H.
District Health Director

INVITATION TO BID

SCOPE OF WORK

The Southeast Health District invites qualified contractors to submit proposals for the cleaning and sanitizing of air conditioning ducts at the Evans County Health Department, located at 4 North Newton Street, Claxton, GA 30417, and possible other SEHD facilities. All work performed under this bid shall be on an as needed basis. The Southeast Health District makes no guarantee of a specific volume of services or products to be purchased under this bid. **The vendor MUST have professional liability insurance and a business license.**

SUBMITTED BY:

Company Name: _____

Address: _____

City, State, Zip: _____

SUBMIT BID TO:

Brittany Hickox
1101 Church Street
Waycross, GA, 31501

brittany.hickox@dph.ga.gov

BIDS DUE June 25, 2021; 5:00 PM, Local Time

SCHEDULE OF EVENTS

Release ITB	June 17, 2021
Bid Due Date	June 25, 2021
Services to Begin	July 2021

Thank you for your interest in partnering with Southeast Health District to accomplish our mission.

All questions must be submitted no later than the deadline stated in the above schedule of events. Answers are provided for informational purposes only and will not be considered binding unless incorporated by amendment to this ITB. Please call the Evans County Health Department at 855-473-4374 or email brittany.hickox@dph.ga.gov to schedule a time to view the property.

Notice: It is the responsibility of the contractor to field verify the existing conditions prior to submitting proposals.

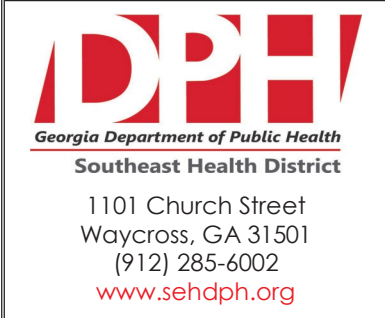
*Serving: Appling, Atkinson, Bacon, Brantley, Bulloch, Candler, Charlton, Clinch,
Coffee, Evans, Jeff Davis, Pierce, Tattnall, Toombs, Ware & Wayne counties*

An Equal Opportunity Employer

REQUEST FOR QUOTATION FOR SERVICES AND/OR PRODUCTS*

THIS IS ONLY AN INQUIRY, NOT AN ORDER.

HIGHLIGHTED SECTIONS COMPLETED BY VENDOR



Name of Company Submitting Quote

TO: _____

ATTENTION: _____

Company Fax Number: _____

Quote Submission Deadline: June 25, 2021; 5:00 PM, Local Time

Quantity/Unit	Item Description	Unit Price Include Shipping	Total Product Extension
1	Services as stated in ITB		

Detailed Description of Service to be Performed Provide clear, complete specifications including beginning and ending dates; frequency performed; sample; delivery details; references, warranty & bonding information; etc. Attach additional pages, if necessary.	Price Breakdown	Total Services
As stated in Invitation to Bid		

Enter quote grand total for *combined* products and services:
\$ _____

Expiration date of quote: _____

Signature of company representative: _____ Date: _____

Company address: _____

Phone number: _____ E-mail address: _____

Federal Employer's Identification Number (FEI): _____

Statewide contract provider? Yes No Statewide Contract #: _____

Email completed quotation to: Brittany Hickox at brittany.hickox@dph.ga.gov

Send completed quote to the attention of Brittany Hickox at 1101 Church Street, Waycross GA 31501

***Any bid not meeting all requirements will be eliminated from considerations.**