



**Southeast Health District**

1101 Church Street, Waycross, Georgia 31501  
Phone: 912-285-6002 Fax: 912-284-2980  
[www.sehdph.org](http://www.sehdph.org)

Rosemarie D. Parks, M.D., M.P.H.  
District Health Director

**INVITATION TO BID**

Thank you for your interest in partnering with Southeast Health District to accomplish our mission.

**SCOPE OF WORK**

The Southeast Health District is soliciting proposals for the purchase and installation of new flooring covering approximately 6,406 square feet for the Bulloch County Health Department, located at 1 West Altman Street, Statesboro, Georgia 30458. **The vendor MUST have professional liability insurance and a business license.**

**BID OF**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_

**Please fill in all highlighted areas and return your bid SEALED to:**

Southeast Health District  
Attn.: Brittany Hickox  
1101 Church Street  
Waycross, GA, 31501

**BIDS DUE May 24, 2021; 5:00 PM, Local Time**

**SCHEDULE OF EVENTS**

<b>Release ITB</b>	May 13, 2021
<b>Bid Due Date</b>	May 24, 2021
<b>Services to Begin</b>	June 2021

All questions must be submitted no later than deadline stated in the above schedule of events. Answers are provided for informational purposes only and will not be considered binding unless incorporated by amendment to this ITB. **Bids must be mailed or submitted in person to the address located above.** Please call Toni Flatman at 912-764-0737 or email [brittany.hickox@dph.ga.gov](mailto:brittany.hickox@dph.ga.gov) if you would like to schedule a time to view the property.

*Serving: Appling, Atkinson, Bacon, Brantley, Bulloch, Candler, Charlton, Clinch, Coffee, Evans, Jeff Davis, Pierce, Tattnall, Toombs, Ware & Wayne counties*

## ATTACHMENT A

### Detailed description

#### Materials:

- New Allusion Ultimate Luxury Vinyl Plank 8.5 MM/ 30 MIL Wear Layer
- New Brown Cove Base 4Ft x 4 1/8 in Height
- New transitions where needed
- Cove Base Adhesive
- Ardex Floor Leveler
- New Quarter Round where needed

#### Labor:

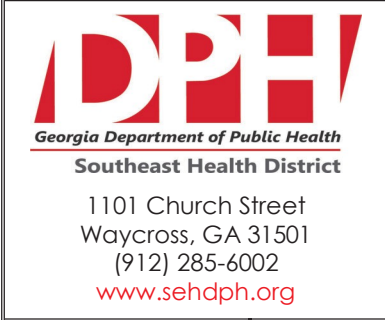
Please include all materials and labor needed to install LVP floor covering, doorway transitions, and new cove base in your estimate.

*Flooring will cover approximately 6,406 square feet, except the areas with carpet, (9) bathrooms, and the (2) mechanical rooms.*

**REQUEST FOR QUOTATION FOR SERVICES AND/OR PRODUCTS\***

**THIS IS ONLY AN INQUIRY, NOT AN ORDER.**

BLUE SECTIONS COMPLETED BY SEHD/GREEN SECTIONS COMPLETED BY VENDOR.



Name of Company Submitting Quote

TO: \_\_\_\_\_

ATTENTION: \_\_\_\_\_

Company Fax Number: \_\_\_\_\_

Quote Submission Deadline: May 24, 2021: 5:00 PM, Local Time

Quantity/Unit	Item Description	Unit Price Include Shipping	Total Product Extension
1	Services as stated in ITB		

Detailed Description of Service to be Performed Provide clear, complete specifications including beginning and ending dates; frequency performed; sample; delivery details; references, warranty & bonding information; etc. Attach additional pages, if necessary.	Price Breakdown	Total Services
As stated in Invitation to Bid		

**Enter quote grand total for *combined* products and services:**  
\$ \_\_\_\_\_

Expiration date of quote: \_\_\_\_\_

Signature of company representative: \_\_\_\_\_ Date: \_\_\_\_\_

Company address: \_\_\_\_\_

Phone number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Federal Employer's Identification Number (FEI): \_\_\_\_\_

Statewide contract provider?  Yes  No Statewide Contract #: \_\_\_\_\_

Mail completed quote in sealed envelope to the attention of Brittany Hickox at

1101 Church Street, Waycross, Georgia 31501

**\*Any bid not meeting all requirements will be eliminated from considerations.**