



Southeast Health District

1101 Church Street, Waycross, Georgia 31501
Phone: 912-285-6002 Fax: 912-284-2980
www.sehdph.org

Rosemarie D. Parks, M.D., M.P.H.
District Health Director

INVITATION TO BID

Thank you for your interest in partnering with Southeast Health District to accomplish our mission.

SCOPE OF WORK

The Southeast Health District is seeking a qualified contractor to provide painting services for the Evans County Health Department, located at 4 North Newton Street, Claxton, GA 30417. Please see attachments A and B for details.

The vendor MUST have professional liability insurance and a business license.

BID OF

Name: _____

Address: _____

City, State, Zip: _____

SUBMIT BID TO:

Brittany Hickox
1101 Church Street
Waycross, GA, 31501
brittany.hickox@dph.ga.gov

BIDS DUE May 24, 2021; 5:00 PM, Local Time

SCHEDULE OF EVENTS

Release ITB	May 13, 2021
Bid Due Date	May 24, 2021
Services to Begin	June 2021

All questions must be submitted no later than the due date stated in the above schedule of events. Answers are provided for informational purposes only and will not be considered binding unless incorporated by amendment to this ITB. If you wish to schedule a time to view the property, please call Lutrenda Clay at 855-473-4374 or email brittany.hickox@dph.ga.gov.

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Coffee, Evans, Jeff Davis, Pierce, Tattnall, Toombs, Ware & Wayne counties*

An Equal Opportunity Employer

ATTACHMENT A

Scope of work

Preparing and painting all interior walls, trim, door jams, doors (if requested), minor/major damage repair and minor/major sheetrock repair. The contractor must provide all labor, various materials, tools, supplies, equipment and paint necessary to complete these services.

Materials & Supplies

All paint required for services.

The Contractor must furnish all industry specific materials, tools and supplies necessary to perform the services requested in a safe and effective manner, including, but not limited to:

- Brushes, rollers, tape, containers, pans, buckets, etc., to utilize during application.
- Any materials for masking and/or protection of surfaces, flooring, equipment and/or fixtures not being painted.
- Scaffolding, ladders and extension devices used for application on elevated surfaces allowing the Contractor to reach the highest point, at a given location, in a safe and efficient manner.

Painting Preparation

The Contractor shall perform the preparation of all surfaces for painting, including, but not limited to the following: sheetrock walls, previously prepared walls (vinyl and paper wall coverings), masonry surfaces, concrete block walls, steel and wood doors, steel door bucks, etc. Moving of equipment and/or furniture in occupied rooms shall be the responsibility of the Contractor. Removing any hardware, electrical equipment plates, lighting fixture trim, or other items necessary to protect from contact with paint.

Post Paint Clean-Up

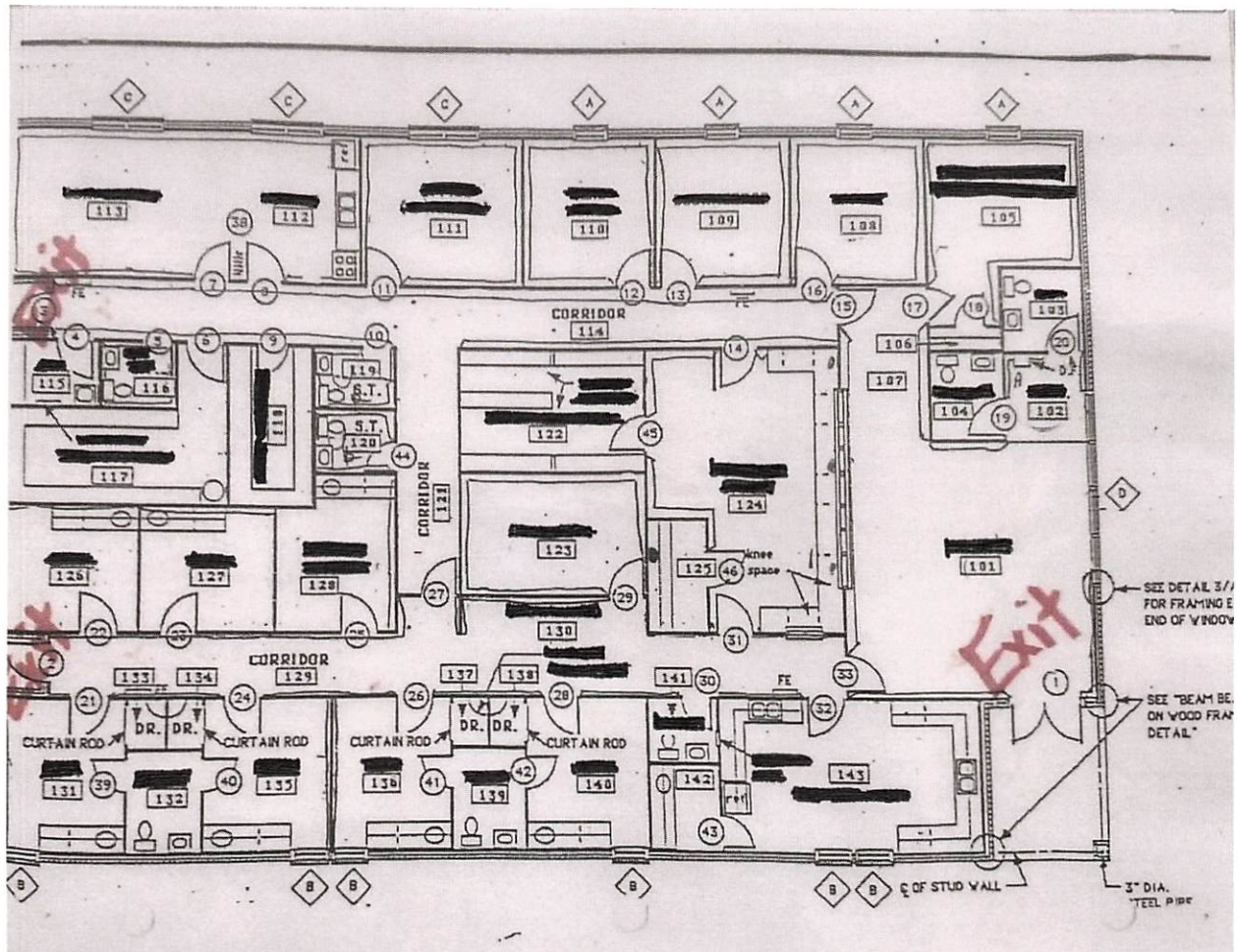
The Contractor shall be responsible for removing any rubbish, empty cans, rags and other discarded materials and disposing of any hazardous waste.

After paint application, Contractor shall clean spattered surfaces and remove spattered paint. The contractor shall re-install hardware, electrical equipment plates, lighting fixture trim and any other items that have been removed to protect from contact with paint.

ATTACHMENT B

Building Layout

~approximately 6,500 square feet.

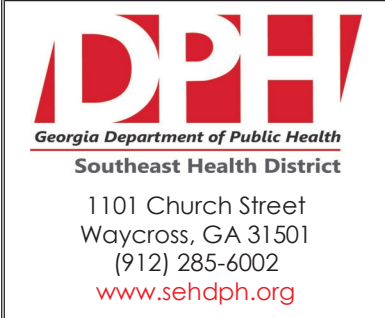


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REQUEST FOR QUOTATION FOR SERVICES AND/OR PRODUCTS*

THIS IS ONLY AN INQUIRY, NOT AN ORDER.

BLUE SECTIONS COMPLETED BY SEHD/GREEN SECTIONS COMPLETED BY VENDOR.



Name of Company Submitting Quote

TO: _____

ATTENTION: _____

Company Fax Number: _____

Quote Submission Deadline: May 24, 2021; 5:00 PM, Local Time

Quantity/Unit	Item Description	Unit Price Include Shipping	Total Product Extension
1	Services as stated in ITB		

Detailed Description of Service to be Performed Provide clear, complete specifications including beginning and ending dates; frequency performed; sample; delivery details; references, warranty & bonding information; etc. Attach additional pages, if necessary.	Price Breakdown	Total Services
As stated in Invitation to Bid		

Enter quote grand total for *combined* products and services:
\$ _____

Expiration date of quote: _____

Signature of company representative: _____ Date: _____

Company address: _____

Phone number: _____ E-mail address: _____

Federal Employer's Identification Number (FEI): _____

Statewide contract provider? Yes No Statewide Contract #: _____

Email completed quotation to: Brittany Hickox at brittany.hickox@dph.ga.gov

Send completed quote to the attention of Brittany Hickox at 1101 Church Street, Waycross GA 31501

***Any bid not meeting all requirements will be eliminated from considerations.**