



Southeast Health District

1101 Church Street, Waycross, Georgia 31501
Phone: 912-285-6002 Fax: 912-284-2980
www.sehdph.org

Rosemarie D. Parks, M.D., M.P.H.
District Health Director

INVITATION TO BID

Thank you for your interest in partnering with Southeast Health District to accomplish our mission.

SCOPE OF WORK

Purchase and installation of a metal building for Coffee County Health Department located at 1111 West Baker Highway, Douglas, Georgia 31533. Contractor shall provide equipment and labor necessary for the project. See attachment A for details. **The vendor MUST have professional liability insurance and a business license.**

BID OF

Name: _____

Address: _____

City, State, Zip: _____

Please fill in all highlighted areas and return your bid SEALED to:

Southeast Health District
Attn.: Brittany Hickox
1101 Church Street
Waycross, GA, 31501

BIDS DUE March 29, 2021; 5:00 PM, Local Time

SCHEDULE OF EVENTS

Release ITB	March 16, 2021
Deadline for Vendor Questions	March 23, 2021
Bid Due Date	March 29, 2021
Services to Begin	April 1, 2021

All questions must be submitted no later than deadline stated in the above schedule of events. Answers are provided for informational purposes only and will not be considered binding unless incorporated by amendment to this ITB. Bids must be submitted in person at the address located above. Please call the Coffee County Health Department at 912-389-4453 or email brittany.hickox@dph.ga.gov if you would like to schedule a time to view the property.

*Serving: Appling, Atkinson, Bacon, Brantley, Bulloch, Candler, Charlton, Clinch,
Coffee, Evans, Jeff Davis, Pierce, Tattnall, Toombs, Ware & Wayne counties*

An Equal Opportunity Employer

Attachment A

- 30ft x 30ft main building footprint. Metal sides. 9-foot clearance for cars/trucks. Four ports (2 in front, 2 in back), to facilitate dual drive-through vaccination.
- 10ft x 30ft storage room on right side (away from Health Department). Double door entry so large items can be stored.
- Wired for electricity, with outlets on each side of main area. Sufficient overhead lighting in main area, and storage room.
- 4 roll-up garage doors.
- Bollards to protect corners of building, and center area between vehicle ports, from vehicles.
- Poured cement floor for main area and storage room. Cement should slope and extend slightly from the front and rear of the building to allow for easy vehicle entry and exit.

REQUEST FOR QUOTATION FOR SERVICES AND/OR PRODUCTS*

THIS IS ONLY AN INQUIRY, NOT AN ORDER.

BLUE SECTIONS COMPLETED BY SEHD/GREEN SECTIONS COMPLETED BY VENDOR.



Name of Company Submitting Quote

TO: _____

ATTENTION: _____

Company Fax Number: _____

Quote Submission Deadline: March 29, 2021: 5:00 PM, Local Time

Quantity/Unit	Item Description	Unit Price Include Shipping	Total Product Extension
1	Services as stated in ITB		

Detailed Description of Service to be Performed Provide clear, complete specifications including beginning and ending dates; frequency performed; sample; delivery details; references, warranty & bonding information; etc. Attach additional pages, if necessary.	Price Breakdown	Total Services
As stated in Invitation to Bid		

Enter quote grand total for *combined* products and services:
\$ _____

Expiration date of quote: _____

Signature of company representative: _____ Date: _____

Company address: _____

Phone number: _____ E-mail address: _____

Federal Employer's Identification Number (FEI): _____

Statewide contract provider? Yes No Statewide Contract #: _____

Fax completed quotation to: _____ at _____

Send completed quote in sealed envelope to the attention of: Brittany Hickox at 1101 Church Street Waycross, Georgia 31501

***Any bid not meeting all requirements will be eliminated from considerations.**