



## Southeast Health District

1101 Church Street, Waycross, Georgia 31501  
Phone: 912-285-6002 Fax: 912-284-2980  
[www.sehdph.org](http://www.sehdph.org)

Rosemarie D. Parks, M.D., M.P.H.  
District Health Director

### INVITATION TO BID

Thank you for your interest in partnering with Southeast Health District to accomplish our mission.

#### SCOPE OF WORK

Purchase and installation of a metal building for Coffee County Health Department located at 1111 West Baker Highway, Douglas, Georgia 31533. Contractor shall provide equipment and labor necessary for the project. **The vendor MUST have professional liability insurance and a business license.**

#### BID OF

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**Please fill in all highlighted areas and return your bid SEALED to:**

Southeast Health District  
Attn.: Brittany Hickox  
1101 Church Street  
Waycross, GA, 31501

**BIDS DUE March 15, 2021; 5:00 PM, Local Time**

#### SCHEDULE OF EVENTS

<b>Release ITB</b>	March 5, 2021
<b>Deadline for Vendor Questions</b>	March 12, 2021
<b>Bid Due Date</b>	March 15, 2021
<b>Services to Begin</b>	April 1, 2021

All questions must be submitted no later than deadline stated in the above schedule of events. Answers are provided for informational purposes only and will not be considered binding unless incorporated by amendment to this ITB. Bids must be submitted in person at the address located above. Please call the Coffee County Health Department at 912-389-4453 or email [brittany.hickox@dph.ga.gov](mailto:brittany.hickox@dph.ga.gov) if you would like to schedule a time to view the property.

*Serving: Appling, Atkinson, Bacon, Brantley, Bulloch, Candler, Charlton, Clinch,  
Coffee, Evans, Jeff Davis, Pierce, Tattnall, Toombs, Ware & Wayne counties*

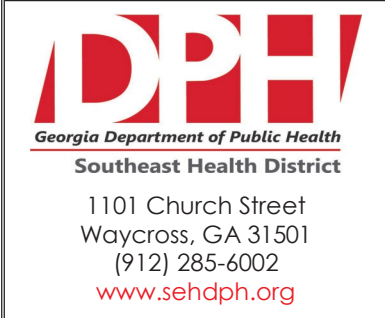
---

*An Equal Opportunity Employer*

**REQUEST FOR QUOTATION FOR SERVICES AND/OR PRODUCTS\***

**THIS IS ONLY AN INQUIRY, NOT AN ORDER.**

BLUE SECTIONS COMPLETED BY SEHD/GREEN SECTIONS COMPLETED BY VENDOR.



Name of Company Submitting Quote

TO: \_\_\_\_\_

ATTENTION: \_\_\_\_\_

Company Fax Number: \_\_\_\_\_

Quote Submission Deadline: March 15, 2021: 5:00 PM, Local Time

Quantity/Unit	Item Description	Unit Price <i>Include Shipping</i>	Total Product Extension
1	Services as stated in ITB		

Detailed Description of Service to be Performed Provide clear, complete specifications including beginning and ending dates; frequency performed; sample; delivery details; references, warranty & bonding information; etc. Attach additional pages, if necessary.	Price Breakdown	Total Services
As stated in Invitation to Bid		

**Enter quote grand total for *combined* products and services:**  
\$ \_\_\_\_\_

Expiration date of quote: \_\_\_\_\_

Signature of company representative: \_\_\_\_\_ Date: \_\_\_\_\_

Company address: \_\_\_\_\_

Phone number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Federal Employer's Identification Number (FEI): \_\_\_\_\_

Statewide contract provider?  Yes  No Statewide Contract #: \_\_\_\_\_

Fax completed quotation to: \_\_\_\_\_ at \_\_\_\_\_

Send completed quote in sealed envelope to the attention of: Brittany Hickox at 1101 Church Street Waycross, Georgia 31501

**\*Any bid not meeting all requirements will be eliminated from considerations.**