



## Southeast Health District

1101 Church Street, Waycross, Georgia 31501  
Phone: 912-285-6002 Fax: 912-284-2980  
[www.sehdph.org](http://www.sehdph.org)

Rosemarie D. Parks, M.D., M.P.H.  
District Health Director

### INVITATION TO BID

#### SCOPE OF WORK

Provide the installation of low voltage network cabling in 24 locations in 16 counties for the Southeast Health District. See Attachment A for details required for bid. **The vendor MUST have professional liability insurance and a business license.**

#### BID OF

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

#### SUBMIT BID TO

Rebecca Reis  
1101 Church Street  
Waycross, GA, 31501  
[rebecca.reis@dph.ga.gov](mailto:rebecca.reis@dph.ga.gov)

**BIDS DUE September 30, 2020; 5:00 PM, Local Time**

#### SCHEDULE OF EVENTS

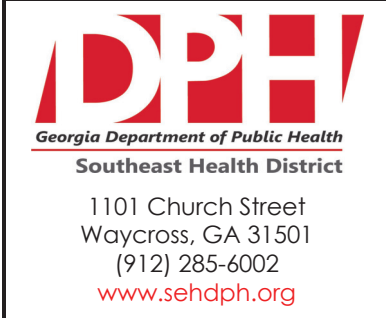
<b>Release ITB</b>	September 16, 2020
<b>Deadline for Vendor Questions</b>	September 29, 2020
<b>Bid Due Date</b>	September 30, 2020
<b>Services to Begin</b>	October 1, 2020

All questions must be submitted no later than deadline stated in the above schedule of events. Answers are provided for informational purposes only and will not be considered binding unless incorporated by amendment to this ITB. Bidder must fill out all highlighted areas on Request for Quotation for Services and/or Products form. Bids must be submitted in person at the address located above or by e-mail to [rebecca.reis@dph.ga.gov](mailto:rebecca.reis@dph.ga.gov).

**REQUEST FOR QUOTATION FOR SERVICES AND/OR PRODUCTS\***

**THIS IS ONLY AN INQUIRY, NOT AN ORDER.**

BLUE SECTIONS COMPLETED BY SEHD/GREEN SECTIONS COMPLETED BY VENDOR.



Name of Company Submitting Quote

TO: \_\_\_\_\_

ATTENTION: \_\_\_\_\_

Company Fax Number: \_\_\_\_\_

Quote Submission Deadline: September 30, 2020 at 5:00 p.m.

Quantity/Unit	Item Description	Unit Price Include Shipping	Total Product Extension
1	Services as stated in ITB		_____

Detailed Description of Service to be Performed Provide clear, complete specifications including beginning and ending dates; frequency performed; sample; delivery details; references, warranty & bonding information; etc. Attach additional pages, if necessary.	Price Breakdown	Total Services
As stated in Invitation to Bid	_____	_____

**Enter quote grand total for *combined* products and services:**  
\$ \_\_\_\_\_

Expiration date of quote: \_\_\_\_\_

Signature of company representative: \_\_\_\_\_ Date: \_\_\_\_\_

Company address: \_\_\_\_\_

Phone number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Federal Employer's Identification Number (FEI): \_\_\_\_\_

Statewide contract provider?  Yes  No Statewide Contract #: \_\_\_\_\_

Fax completed quotation to: \_\_\_\_\_ at \_\_\_\_\_

Send completed quote in sealed envelope to the attention of: Rebecca Reis \_\_\_\_\_ at  
1101 Church Street, Waycross, GA 31501

**\*Any bid not meeting all requirements will be eliminated from considerations.**

## Attachment A

Soliciting low voltage network cabling installation bids

Southeast Health District is soliciting bids for low voltage network cabling installation to be performed at any of the 24 locations in 16 counties for the Southeast Health District. The winning vendor will be afforded the opportunity to enter into a 12-month agreement for low voltage network cabling services for all locations as needed.

Submit bid questions via email to Roger Bunch and Ashlee Griffin

[Roger.bunch@dph.ga.gov](mailto:Roger.bunch@dph.ga.gov)

[Ashlee.griffin@dph.ga.gov](mailto:Ashlee.griffin@dph.ga.gov)

Please provide pricing for:

2 Cat 6 plenum data runs into a single duplex faceplate (average distance of 100 feet)

Drops originate from host location and terminate at MDF\punch down patch panel

Supply 3' and 7' patch cable for each data drop

List labor per hour and equipment costs to include additional patch panels, cable management, data racks, equipment, etc. as needed

If discounts are available based on quantity, please clarify

Requirements:

Label each drop on host and patch panel appropriately

Test and verify each data drop

Vendor must be licensed and insured